



**BUSINESS IMPROVEMENT GRANT
ELIGIBILITY CHECKLIST**

Applicant: _____

Eligibility

- ☐ Be a legally constituted entity, an individual or business with an Australian Business Number (ABN).
- ☐ Have a demonstrated investment in the Shire, such as a lease of at least three years or ownership of a premises located within the Shire; to be determined at the discretion of the Shire; (Please provide details).
- ☐ Have all current insurances, permits and licences for business operation. These approvals must be obtained prior to any application being approved. (Please provide copies).
- ☐ Have all current insurances, permits and licences for the works/services/project proposed. These approvals must be obtained prior to any funds being dispersed. (Please provide copies).
- ☐ The project/works have not commenced.
- ☐ Have not been approved for funding under this program previously in the current financial year (maximum one grant per applicant per financial year).
- ☐ Businesses which are solely home based will be ineligible.
- ☐ Application Form completed.

Grants will **NOT** be considered if:

- ☐ The applicant organisation is another tier of government or if the grant would directly benefit another tier of government.
- ☐ The applicant organisation is funded by other tiers of government, or if the grant would directly benefit an organisation funded by another tier of government.
- ☐ The applicant organisation has an outstanding grant that has not been acquitted properly.
- ☐ The application is for a program or event that has already been delivered (e.g. retrospective funding).
- ☐ The applicant has any outstanding debts with the Shire.

Further comments:
